

**BOROUGH OF BUENA
SPECIAL MEETING
DECEMBER 30, 2013**

**MEETING CALLED TO ORDER:
MEETING ADJOURNED:**

CALL MEETING TO ORDER: FLAG SALUTE

ROLL CALL OF ATTENDANCE:

SUNSHINE LAW: This meeting is being held in compliance with the Open Public Meetings Act and notices of this meeting have been provided to The Press of Atlantic City, The Daily Journal and The Atlantic County Record, as well as having been posted on the bulletin board at Borough Hall.

NEED MOTION TO OPEN PUBLIC HEARING ON:

ORDINANCE NO. 614 AN ORDINANCE AMENDING ORDINANCE NO. 605 AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BUENA CREATING A DIVISION OF EMERGENCY MEDICAL SERVICES WITHIN THE BUENA BOROUGH POLICE DEPARTMENT. M _____ S _____

WHEREAS, Borough Council of the Borough of Buena has adopted Ordinance No. 570 as amended by Ordinance 605 establishing and creating the Division of Emergency Medical Services within the Buena Borough Police Department; and

WHEREAS, the Division of Emergency Medical Services is headed by the Mayor Supervising Emergency Medical Technician who shall be appointed by the Mayor with the advice and consent of Council; and

WHEREAS, the Supervising Emergency Medical Technician is under the direct supervision and authority of the Chief of Police which position no longer exists in the Borough of Buena; and

WHEREAS, the functions of the Chief of Police have been assigned to the Director of Public Safety in accordance with Ordinance No. 604, as amended.

NOW, THEREFORE, BE ORDAINED by the Council of the Borough of Buena as follows:

1. Ordinance No. 605 shall be amended at Paragraph Three as follows:
 3. The Supervising Emergency Medical Technician shall directly report to and act under the direct supervision and authority of the Director of Public Safety and in the absence of the Director of Public Safety, the two (2) Assistant Directors of Public Safety. The chain of command for Division employees and volunteers shall function accordingly.
2. All Ordinances or part of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.
3. This Ordinance shall take effect upon passage and publication as provided by law.

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
BAKER				
SANTAGATA				
ZAPPARIELLO				
CUGINI				
MCAVADDY				

DISCUSSION:

NEED MOTION TO CLOSE THE PUBLIC HEARING:

M _____
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	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
BAKER				
SANTAGATA				
ZAPPARIELLO				
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MCAVADDY				

ORDINANCE NO. 614 ADOPTED:

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MAROLDA				
BAKER				
SANTAGATA				
ZAPPARIELLO				
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MCAVADDY				

NEED MOTION TO OPEN PUBLIC HEARING ON:

**ORDINANCE NO. 615 AN ORDINANCE AMENDING ORDINANCE NO. 570 CREATING THE DIVISION OF EMERGENCY MEDICAL SERVICES WITHIN THE BUENA BOROUGH POLICE DEPARTMENT. M _____
S _____**

WHEREAS, Borough Council of the Borough of Buena has adopted Ordinance No. 570 as amended establishing and creating the Division of Emergency Medical Services within the Buena Borough Police Department; and

WHEREAS, the Division of Emergency Medical Services is headed by the Emergency Management Coordinator who shall be appointed by the Mayor with the advice and consent of Council; and

WHEREAS, the Emergency Management Coordinator is under the direct supervision and authority of the Chief of Police which position no longer exists in the Borough of Buena; and

WHEREAS, the functions of the Chief of Police have been assigned to the Director of Public Safety in accordance with Ordinance No. 604, as amended.

NOW, THEREFORE, BE ORDAINED by the Council of the Borough of Buena as follows:

2. Ordinance No. 570 shall be amended at Paragraph Three as follows:
 3. The Emergency Management Coordinator shall directly report to and act under the direct supervision and authority of the Director of Public Safety and in the absence of the Department of Public Safety the two (2) Assistant Directors of Public Safety. The chain of command for Division employees and volunteers shall function accordingly.
2. All Ordinances or part of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.
3. This Ordinance shall take effect upon passage and publication as provided by law

	AYE:	NAY:	ABSTAIN:	ABSENT:
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SANTAGATA				
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MCAVADDY				

DISCUSSION:

NEED MOTION TO CLOSE THE PUBLIC HEARING:

M _____ S _____

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MAROLDA				
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SANTAGATA				
ZAPPARIELLO				
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MCAVADDY				

ORDINANCE NO. 615 ADOPTED:

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MAROLDA				
BAKER				
SANTAGATA				
ZAPPARIELLO				
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MCAVADDY				

NEED MOTION TO OPEN PUBLIC HEARING ON:

ORDINANCE NO. 616 AN ORDINANCE AMENDING ORDINANCE NO. 604, AN ORDINANCE AMENDING CHAPTER 45 OF THE CODE OF THE BOROUGH OF BUENA ENTITLED PUBLIC SAFETY DEPARTMENT. M _____ S _____

WHEREAS, Borough Council of the Borough of Buena has adopted Ordinance No. 604 which amends Chapter 45 of the Code of the Borough of Buena entitled Public Safety Department recognizing that the Borough of Buena Police Department shall be headed by the Director of Public Safety; and

WHEREAS, Borough Council of the Borough of Buena has determined that it is in the best interest of the Borough that the Director of Public Safety also maintain direct supervisory powers over the Emergency Medical Services which have been established in accordance with Ordinance No. 570, as amended; and

WHEREAS, based upon the anticipated services to be provided by the Director of Public Safety including the responsibilities required in accordance with Section 45-3, Article II of Chapter 45 of the Code of the Borough of Buena as well as the responsibilities provided in accordance with Ordinance No. 570, as amended, it is determined that the position of the Director of Public Safety shall be a full-time, unclassified position.

NOW, THEREFORE, BE ORDAINED by the Council of the Borough of Buena as follows:

1. Section 45-2 shall be amended as follows:

§45-2 Police Force and Division of Emergency Medical Services.

A. There shall be and hereby is established within the Department of Public Safety a full-time Police Force for the Borough of Buena, which shall consist of such number of superior officers and patrolmen as may hereafter, from time to time, be appointed by resolution of the Borough Council, upon recommendation of the Director of Public Safety and consistent with the annual budget of the Borough of Buena. This subsection is intended to ratify the existence and operation of the Police Department which has historically operated within and served the Borough of Buena and to satisfy statutory requirements of the enabling legislation as amended.

The Police Department shall preserve the public peace; protect life and property; detect; arrest and prosecute offenders of the laws of the State of New Jersey and the Ordinances of the Borough of Buena; direct and control traffic; provide attendance and protection during emergencies; provide appearances in court; cooperate with all other law enforcement agencies; and provide training for the efficiency of its members and officers.

B. The Division of Emergency Medical Services is established and created in accordance with Ordinance No. 605 within the Buena Borough Police Department which is headed by the Emergency Medical Technician, appointed by the Mayor with the advice and consent of Borough Council. The Emergency Medical Technician shall directly report to and act under the direct supervision and authority of the Director of Public Safety and in his or her absence the two (2) Assistant Directors of Public Safety.

2. Section 45-3 shall be amended as follows:

§45-3 Director.

Under the general direction of the Mayor and Council, the Director of the Department of Public Safety shall be appointed by the Mayor of the Borough of Buena, subject to the confirmation of Council, and may be the Mayor or a member of Council. The Director shall be the head of the Department, shall have general supervision and direction thereof and shall take such measures as he may deem necessary for the preservation of peace and good order and the enforcement of the laws of the State of New Jersey and the Ordinances of the Borough of Buena. Nothing herein shall empower the Director of Police to perform those duties which are reserved to law enforcement personnel.

The Director shall provide the Mayor and Council a report on a monthly basis, or a shorter period if required, of the operations of the Buena Borough Police Department including statistics and a general report of the Department.

The Director of Public Safety is established in the unclassified local service. The position shall be a full-time, regularly 37.5 hours and shall receive a salary in accordance with the salary Ordinance of the Borough of Buena. The position shall not be entitled to compensatory time or over-time but shall be entitled to flex time.

3. All Ordinances or part of Ordinance inconsistent herewith are hereby repealed to the extent of such inconsistency.

4. This Ordinance shall take effect upon passage and publication as provided by law.

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
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SANTAGATA				
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MCAVADDY				

DISCUSSION:

NEED MOTION TO CLOSE THE PUBLIC HEARING:

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ORDINANCE NO. 616 ADOPTED:

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MAROLDA				
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ZAPPARIELLO				
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NEED MOTION TO OPEN PUBLIC HEARING ON:

ORDINANCE NO. 617 AN ORDINANCE ESTABLISHING THE CLASSIFIED POSITIONS OF CLERK I, CLERK II AND CLERK III IN THE BOROUGH OF BUENA AND SETTING FORTH THE SALARIES THEREFORE. M _____ S _____

BE IT ORDAINED by the Council of the Borough of Buena as follows:

1. There is hereby established in the classified local service the position of Clerk I. The definition, examples of work requirements, work experience and knowledge and ability are set forth in Job Specification 01245 published by the New Jersey Civil Service Commission. The position shall be full time, 40 hours per week, payable at an hourly rate as established by annual Salary Ordinance.

2. There is hereby established in the classified local service the position of Clerk II. The definition, examples of work requirements, work experience and knowledge and ability are set forth in Job Specification 03247 published by the New Jersey Civil Service Commission. The position shall be full time, 40 hours per week, payable at an hourly rate as established by annual Salary Ordinance.

3. There is hereby established in the classified local service the position of Clerk III. The definition, examples of work requirements, work experience and knowledge and ability are set forth in Job Specification 02773 published by the New Jersey Civil Service Commission. The position shall be full time, 40 hours per week, payable at an hourly rate as established by annual Salary Ordinance.

3. All Ordinances or part of Ordinance inconsistent herewith are hereby repealed to the extent of such inconsistency.

4. This Ordinance shall take effect upon passage and publication as provided by law.

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DISCUSSION:

NEED MOTION TO CLOSE THE PUBLIC HEARING:

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ORDINANCE NO. 617 ADOPTED:

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ZAPPARIELLO				
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MCAVADDY				

RESOLUTION 172-13 RESOLUTION TO TRANSFER APPROPRIATION BALANCES
M S RCV

Whereas, N.J.S. 40A:4-58 permitting the transfer to appropriate balances where needed for purposes specified in the budget in an amount in excess of the sum appropriated therefore from an appropriation balance deemed to be in excess of the amount necessary to fulfill the purpose of such appropriation.

NOW, THEREFORE, BE IT RESOLVED that the following transfers be made in the Borough of Buena Budget:

TRANSFER TO

Pension Refunds \$320.56
Gas Heat/Heating Fuel \$300.00

TOTAL TRANSFER \$620.56

TRANSFER FROM

Clerks S&W \$320.56
EMS OE \$300.00

TOTAL TRANSFER \$620.56

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SANTAGATA				
ZAPPARIELLO				
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MCAVADDY				

BILLS PAID AS LISTED: M S

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
BAKER				
SANTAGATA				
ZAPPARIELLO				
CUGINI				
MCAVADDY				

Meeting adjourned: M S RCV

12-30-2013

P.O. Type: All
 Open: N Paid: N Void: N
 Range: First to Last
 Format: Detail without line item notes
 First Enc Date Range: 01/01/13 to 12/31/13 Bid: Y State: Y Other: Y Exempt: Y
 Include Non-Budgeted: Y

PO #	Vendor	Contract PO Type	Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk Enc Date	First Rcvd Date	Chk/Void	Invoice
13-00100	10/04/13 01601	S.J.WELDING SUPPLY CO.	15 NOV OXYGEN CYLINDER RENT	76.86	3-01-135-203	B MEDICAL SUPPLIES & OXYGEN	12/06/13 12/24/13		R	01209371
13-00170	01/22/13 DZ002	DOM ZANGHI & SON INC	3 50 TON SAND FOR ICE CONTROL	9.75	3-01-137-262	B SAND/ROCK SALT	12/23/13 12/26/13		R	17093
13-00470	09/11/13 C0001	COMCAST CABLE	31 NOV/DEC BORO HALL INTERNET	267.74	3-01-104-299	B MISC. COMPUTER OPERATIONS	12/13/13 12/13/13		R	
			32 NOV/DEC EMS INTERNET	321.22	3-01-104-299	B MISC. COMPUTER OPERATIONS	12/13/13 12/13/13		R	
			33 NOV ROAD DEPT INTERNET	37.89	3-01-104-299	B MISC. COMPUTER OPERATIONS	12/13/13 12/13/13		R	
				626.85						
13-00490	10/02/13 01889	TRI-CITY PRODUCTS INC	17 DEC BORO CLEANING SUPPLIES	119.40	3-01-117-235	B CLEANING SUPPLIES	12/20/13 12/24/13		R	643937/643938
13-00520	02/27/13 01090	PEDRONI FUEL CO	5 DEC FUEL OIL ROAD DEPT	547.35	3-01-154-281	B GAS HEAT/HEATING FUEL	12/20/13 12/23/13		R	487315
13-00740	10/17/13 01210	RICHLAND GENERAL STORE	29 DEC BLD/GRD HARDWARD SUPPLIES	204.35	3-01-117-207	B MAINTENANCE/REPAIRS	12/26/13 12/26/13		R	
			30 DEC RD DPEF HARDWARD SUPPLIES	112.53	3-01-137-207	B EQUIP.REPAIRS & SUPPLIES	12/26/13 12/26/13		R	
				316.88						
13-00900	09/16/13 00173	AT&T	27 DEC EMS LONG DISTANCE	5.55	3-01-157-281	B TELEPHONE	12/16/13 12/26/13		R	
			28 DEC BORO HALL LONG DISTANCE	67.89	3-01-157-281	B TELEPHONE	12/26/13 12/26/13		R	
			29 DEC POLICE LONG DISTANCE	47.54	3-01-157-281	B TELEPHONE	12/26/13 12/26/13		R	
				120.98						
13-00970	10/08/13 01220	RICKY'S GARAGE INC	10 NOV 2013 POLICE VEH.REPAIRS	1,804.25	3-01-131-257	B AUTO MAINTENANCE/TIRES	12/09/13 12/19/13		R	
13-01320	03/05/13 00350	DI DOMENICO, FRANK ESQ.	5 NOVEMBER 26,2013 MEETING	60.00	3-01-119-299	B LAND USE BD, MISC OE	12/16/13 12/24/13		R	

PO #	Vendor	PO date	Item Description	Amount	Charge Account	Acct Type	Description	Contract PO Type	First Rcvd	Stat/chk Enc date	Date	Invoice	
13-01530	BUENA REGIONAL SCHOOL DISTRICT	03/11/13	00201	9 NOV. SCHOOL TAXES	354,551.33	3-01-	-951-101	B DISTRICT SCHOOL TAX			12/20/13	12/20/13	
				10 DEC. SCHOOL TAXES	354,551.33	3-01-	-951-101	B DISTRICT SCHOOL TAX			12/20/13	12/20/13	
					<u>709,102.66</u>								
13-01580	BUENA REGIONAL SCHOOL DISTRICT	03/14/13	00201	13 SEPT 2013 POLICE DEPT GASOLINE	3,236.21	3-01-	-155-277	B GASOLINE/DIESEL			12/23/13	12/23/13	14-00057
				14 OCT 2013 POLICE DEPT GASOLINE	2,818.91	3-01-	-155-277	B GASOLINE/DIESEL			12/23/13	12/23/13	14-00063
				15 OCT 2013 ROAD DEPT GASOLINE	36.53	3-01-	-155-277	B GASOLINE/DIESEL			12/23/13	12/23/13	14-00065
					<u>6,091.65</u>								
13-03060	VAL ASSOCIATES LABORATORY, INC.	06/03/13	01948	5 2013 4TH QTR LANDFILL TESTING	1,850.00	3-01-	-148-267	B B SANITARY LANDFILL TESTING			06/03/13	12/23/13	
13-04490	STAPLES ADVANTAGE	09/04/13	ST004	11 EMS OFFICE SUPPLIES	164.69	3-01-	-135-201	B EMS OFFICE SUPPLIES			12/05/13	12/13/13	
				12 FN DEPT OFFICE SUPPLIES	61.60	3-01-	-103-201	B OFFICE SUPPLIES			12/05/13	12/13/13	
				13 FN DEPT OFFICE SUPPLIES	149.33	3-01-	-103-201	B OFFICE SUPPLIES			12/12/13	12/13/13	
				14 RD DEPT OFFICE SUPPLIES	134.80	3-01-	-137-299	B RDS. MISC. OE			12/13/13	12/13/13	
				15 ADMIN OFFICE SUPPLIES	68.09	3-01-	-108-201	B OFFICE SUPPLIES			12/13/13	12/13/13	
				16 FN DEPT OFFICE SUPPLIES	20.74	3-01-	-103-201	B OFFICE SUPPLIES			12/13/13	12/13/13	
					<u>599.25</u>								
13-04800	TAYLOR OIL CO. INC.	10/18/13	TA001	3 ROAD DEPT NOV 2013 GASOLINE	1,250.65	3-01-	-155-277	B GASOLINE/DIESEL			12/04/13	12/24/13	W170306-IN
13-04994	BERCO FLEET SERVICES	11/01/13	BE002	1 ROAD DEPT TRUCK#3 REPAIR VAVLE	62.07	3-01-	-137-207	B EQUIP. REPAIRS & SUPPLIES			11/01/13	12/24/13	46632
13-04995	SCALFO ELECTRIC, INC.	11/01/13	SC001	1 KIMBERLY LN RELOCATE ELEC SERV	12,500.00	C-02-	-597-105	B ORD.#597/606 DRAINAGE KIMBERLY			11/01/13	12/23/13	
13-05010	MGL FORMS-SYSTEMS LLC	11/07/13	00780	1 2014-DOG TAGS	181.00	3-05-	-900-102	B DOG FUND EXPENDITURES			11/07/13	12/23/13	
13-05030	STAPLES ADVANTAGE	11/25/13	ST004	1 HP LASER JET PRINTER 2035	237.49	3-01-	-101-223	B COMPUTER SUPPLIES			11/25/13	12/13/13	7109433571
				2 MICRO SOFT OFFICE SOFTWARE	219.99	3-01-	-101-223	B COMPUTER SUPPLIES			11/25/13	12/13/13	7109433571
				3 STENO PADS	2.04	3-01-	-103-201	B OFFICE SUPPLIES			11/25/13	12/13/13	7109433571

PO #	Vendor	PO date	Contract PO Type	Acct Type Description	Stat/chk	Enc date	date	Invoice
13-05030	STAPLES ADVANTAGE	11/25/13	ST004	4 LABEL MAKER/LABEL CARTRIDGES	R	11/25/13	12/13/13	7109433571
				106.07				
				565.59				
13-05038	BARBER CONSULTING SERV LLC	11/27/13	BC003	1 BORO HALL REMOVE OF DATE WIRES	R	11/27/13	12/24/13	551
				845.00				
				276.25				
				1,121.25				
13-05043	MGL FORMS-SYSTEMS LLC	12/03/13	00780	1 TAX COLL. 1099 FORMS/ENVELOPES	R	12/03/13	12/20/13	
				56.00				
13-05047	STREET, DAVID	12/05/13	ST001	1 CLEAN COMM. EDUCATION PROG BRHS	R	12/05/13	12/26/13	
				1,400.00				
13-05050	NORTH AMERICAN RESCUE LLC	12/05/13	NA001	1 EMS ORANGE TRAINING TOURNIQUET	R	12/05/13	12/19/13	
				44.22				
13-05051	HIGHWAY AUTO	12/05/13	HA001	1 RD DEPT TRUCK#5 PARTS/LABOR	R	12/05/13	12/19/13	
				425.00				
13-05052	LETHAL PEST SOLUTIONS	12/06/13	LE001	1 EMS NOV 2013 PEST CONTROL	R	12/06/13	12/23/13	2209427
				40.00				
				2 EMS DEC 2013 PEST CONTROL	R	12/23/13	12/23/13	2209418
				40.00				
				80.00				
13-05055	KRAFT L. JOHN, ESQ., L.L.C.	12/09/13	00595	1 PROF SERV. PREP BOND ORD.#606	R	12/09/13	12/19/13	10138
				650.00				
13-05065	REMINGTON, VERNICK,	12/16/13	01170	1 MIDWAY HOLDINGS JOB#0104I011	R	12/16/13	12/24/13	10014I011
				635.00				
13-05066	REMINGTON, VERNICK,	12/16/13	01170	1 E M.CHELI JOB# 0104P103	R	12/16/13	12/24/13	0104P103
				300.00				
13-05069	REMINGTON, VERNICK,	12/19/13	01170	1 BRIAN R. COLLINI JOB# 0104P110	R	12/19/13	12/19/13	0104P110-1
				35.00				

continued

PO #	Vendor	PO date	Contract PO Type	First Rcvd	Chk/Void	Item Description	Amount	Charge Account	Acct Type Description	stat/chk Enc date Date	Date	Invoice	
13-05070	DI DOMENICO, FRANK ESQ.	12/19/13	00350			1 B.COLINI PROF.SVCS MIN/SUBDIV	350.00	3-10-	B DEVELOPERS ESCROW - MISC. OE	12/19/13	12/24/13	13116	
13-05071	STATE TREASURER OF NEW JERSEY	12/20/13	01637			1 PERS-RETRO PENSION 2009-2011	4,760.50	3-01-	B PENSION REFUNDS	12/20/13	12/23/13		
						2 PERS-RETRO PENSION 2012-2013	3,274.15	3-01-	B PENSION REFUNDS	12/20/13	12/23/13		
						3 PERS-RETRO PENSION 2009-2011	820.80	3-01-	B PENSION REFUNDS	12/20/13	12/23/13		
						4 PERS-RETRO PENSION 2012-2013	718.24	3-01-	B PENSION REFUNDS	12/20/13	12/23/13		
							<u>9,573.69</u>						
13-05074	STAPLES ADVANTAGE	12/23/13	ST004			1 FN OFFICE SUPPLIES	151.96	3-01-	B FINANCE MISC. OE	12/23/13	12/26/13		
13-05075	FORD-SCOTT & ASSOCIATES,LLC	12/24/13	00431			1 PROF.SVC REV OF YR END JOURNAL	750.00	3-01-	B FINANCE MISC. OE	12/24/13	12/24/13	14449	
Total Purchase Orders:							32	Total P.O. Line Items:	53	Total List Amount:	751,457.31	Total Void Amount:	0.00

Fund Description	Fund	Budget Total	Revenue Total	G/L Total
	01	736,056.31	0.00	0.00
	05	181.00	0.00	0.00
	07	1,400.00	0.00	0.00
	10	<u>1,320.00</u>	<u>0.00</u>	<u>0.00</u>
Year Total:		738,957.31	0.00	0.00
	02	12,500.00	0.00	0.00
Total of All Funds:		<u>751,457.31</u>	<u>0.00</u>	<u>0.00</u>