

**BOROUGH OF BUENA
 REGULAR COUNCIL MEETING
 NOVEMBER 13, 2017
 AGENDA**

PAGE NO. 1

MEETING CALLED TO ORDER: P.M.
 MEETING ADJOURNED: P.M.

CALL MEETING TO ORDER: Flag Salute

ROLL CALL OF ATTENDANCE:

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

SUNSHINE LAW: This meeting is being held in compliance with the Open Public Meetings Act and notices of this meeting have been provided, via email, to The Press of Atlantic City, The Daily Journal and The Atlantic County Record on November 17, 2016, as well as having been posted on the bulletin board at Borough Hall.

MAYOR'S REPORT: First order of business.

PUBLIC PORTION OF THE MEETING:
 Anyone wishing to address Mayor and Council only, please step forward and give your name and address for the record.

**RESOLUTION 128-17 A RESOLUTION OF THE BOROUGH OF BUENA
 AWARDING A CONTRACT FOR THE REPLACEMENT OF
 THE PLYMOUTH STREET CULVERTS TO KLINE
 CONSTRUCTION COMPANY, INC.
 M _____ S _____**

WHEREAS, Engineer has sought bids for said replacement of Plymouth Street Culverts and has recommended the contract be awarded to Kline Construction Company, Inc., in the amount of \$333,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Buena provided the CFO has certified the availability of funds, that the Mayor and Clerk are authorized to execute an Agreement with Kline Construction Company, Inc., in the amount of \$333,000.00.

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	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

**RESOLUTION 129-17 A RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO REMMINGTON & VERNICK, FOR ALL ENGINEERING SERVICES IN CONNECTION WITH THE PROJECT KNOWN AS FY2016 NJDOT MUNICIPAL AID PROJECT, RESURFACING OF FOREST GROVE ROAD.
M _____ S _____**

BE IT RESOLVED by the Borough of Buena that a Professional Services Contract be and the same is hereby awarded to REMMINGTON & VERNICK, of 845 N. Main Street, Pleasantville, NJ, in an amount NOT TO EXCEED \$24,000.00 inclusive of all costs and expenses, for all engineering and inspection services in connection with the project referenced above.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to enter into a Professional Services Contract with REMMINGTON & VERNICK, on behalf of the Borough.

BE IT FURTHER RESOLVED that this award is subject to certification of availability of funds by the Chief Financial Officer.

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

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RESOLUTION 130-17 RESOLUTION TO AMEND TRANSFER APPROPRIATION
 BALANCES
 TRANSFER RESOLUTION #4
 M _____ S _____

WHEREAS, N.J.S. 40A:4-58 permitting the transfer to appropriate balances where needed for purposes specified in the budget in an amount in excess of the sum appropriated therefore from an appropriation balance deemed to be in excess of the amount necessary to fulfill the purpose of such appropriation.

NOW, THEREFORE, BE IT RESOLVED that the following transfers be made in the Borough of Buena Budget:

TRANSFER FROM

Clerk S/W	\$ 2,000.00
Administrator S/W	\$ 2,500.00
Buildings & Grounds S/W	\$ 100.00
Land Use Board S/W	\$ 2,000.00
Group Health Insurance	\$ 13,321.00
Health Benefit Waiver	\$ 500.00
Emergency Management O/E	\$ 400.00
Grant Administrator	\$ 3,500.00
Electrical Inspector	\$ 3,000.00
Fire Inspector S/W	\$ 3,900.00
Building Inspector S/W	\$ 5,823.00
Plumbing Inspector S/W	\$ 4,185.00
Construction S/W	\$ 2,500.00
Social Security	\$ 10,000.00
DCRP	\$ 225.00
Fire Official S/W	\$ 4,300.00
Fire Official O/E	\$ 100.00
Salary Adjustments	\$ 7,100.00

TOTAL TRANSFER \$65,454.00

TRANSFER TO

Tax Collector S/W	\$ 100.00
Legal O/E	\$30,000.00
Engineer O/E	\$10,000.00
JIF & MEL General Ins.	\$ 555.38
Workers Compensation	\$14,926.62
Disability Insurance	\$ 200.00
Construction O/E	\$ 8,000.00
Gloucester County 911 Enforcement Officer	\$ 1,632.00
	\$ 40.00

TOTAL TRANSFER \$65,454.00

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MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

RESOLUTION 131-17 A RESOLUTION AUTHORIZING AND DIRECTING THE COUNCIL OF THE BOROUGH OF BUENA TO POST AND FILE A SCHEDULE OF ALL MEETINGS OF THE COUNCIL AS REQUIRED BY THE OPEN PUBLIC MEETINGS ACT OF 1975; AND DESIGNATING CERTAIN NEWSPAPERS TO RECEIVE SAID NOTICES AS REQUIRED UNDER THE OPEN PUBLIC MEETINGS ACT FOR THE YEAR 2018.
M _____ S _____

WHEREAS, the Open Public Meetings Act of 1975 requires that a schedule of regular meetings of the Council of the Borough of Buena be annually posted and maintained in one public place reserved for public announcements, and requires that the annual notice be filed and maintained by the Clerk of the Borough of Buena; and

WHEREAS, Section III of the Open Public Meetings Act of 1975 requires certain notices of meetings to be submitted to at least two newspapers, one of which shall be the official newspaper, and the second a newspaper which has the greatest likelihood of informing the citizens of the Borough of Buena; and

WHEREAS, the Open Public Meetings Act of 1975 requires that notice of any meetings of the Borough of Buena not provided for in the annual schedule must be (1) posted in at least one public place reserved for public announcements; (2) mailed, telephoned, telegraphed or hand delivered to at least two newspapers designated by the public body; and (3) filed with the Clerk of the municipality.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE BOROUGH OF BUENA THAT:

1. The Clerk of the Borough of Buena is hereby authorized and directed

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to post and maintain posted on the official bulletin board located in the Municipal Building, Borough of Buena, New Jersey, a copy of the attached schedule of regular meetings of the Council of the Borough of Buena for the year 2018 and to file a copy of said notice in the Office of the Borough Clerk.

2. Written notice of the date, time, place and agenda of any special meeting, rescheduling meeting, hearing or any other meeting of the Borough Council not provided for in the attached schedule as required by the Open Public Meeting Act of 1975, shall be posted by the Borough of Buena on the official bulletin board and filed; and maintained in the Office of the Borough Clerk.

3. The Atlantic County Record is hereby designated as the official newspaper of the Borough of Buena and said newspaper, together with the Press and Daily Journal are hereby designated to receive all notices of meetings required under the Open Meetings Act of 1975. The Clerk of the Borough of Buena is hereby authorized and directed to mail the attached schedule to the offices of the Atlantic County Record, the Press and the Daily Journal and to provide notices of all other meetings of the Borough of Buena to said newspapers in accordance with the provisions of the Open Meetings Act.

4. It is the opinion of this body that the Atlantic County Record, the Press and the Daily Journal have the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.

THE REGULAR MEETINGS OF THE COUNCIL OF THE BOROUGH OF BUENA SHALL BE HELD ON THE FOLLOWING DATES AT 6:30 P.M., AT THE BOROUGH HALL, CENTRAL AVENUE, MINOTOLA, NEW JERSEY, EXCEPT FOR THE REORGANIZATIONAL MEETING AND WORKSHOP SESSIONS WHICH WILL BE HELD AT 6:00 P.M. AT THE BOROUGH HALL, CENTRAL AVENUE, MINOTOLA, NEW JERSEY.

REORGANIZATION MEETING:	JANUARY	3, 2018 6:00 P.M.
	JANUARY	22, 2018
	FEBRUARY	12, and 26, 2018
	WORKSHOP	12 TH AT 6:00 P.M.
	MARCH	12, and 26, 2018
	WORKSHOP	12 TH AT 6:00 P.M.
	APRIL	9, and 23, 2018
	WORKSHOP	9 TH AT 6:00 P.M.
	MAY	14, and 29*, 2018
	WORKSHOP	14 TH AT 6:00 P.M.

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JUNE 11, and 25, 2018
 WORKSHOP 11TH AT 6:00 P.M.

JULY 16, 2018
 WORKSHOP 16TH AT 6:00 P.M.

AUGUST 13, 2018
 WORKSHOP 13TH AT 6:00 P.M.

SEPTEMBER 10, and 24, 2018
 WORKSHOP 10TH AT 6:00 P.M.

OCTOBER 9,* and 22, 2018
 WORKSHOP 9TH AT 6:00 P.M.

NOVEMBER 13*, and 26, 2018
 WORKSHOP 13TH AT 6:00 P.M.

DECEMBER 10, 2018
 WORKSHOP 10TH AT 6:00 P.M.

JANUARY 03, 2019

*Tuesday Meeting

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

RESOLUTION 132-17

**A RESOLUTION OF THE BOROUGH OF BUENA
 AUTHORIZING THE CLERK TO ADVERTISE FOR THE
 HIRING OF A PART TIME STREETS AND ROADS
 LABORER(S)
 M _____ S _____**

WHEREAS, the Street and Roads Department is currently understaffed;
 and

WHEREAS, the Mayor and Council recognize the need to fill this
 position.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of
 Buena that the Clerk is hereby authorized to advertise for the hiring
 of a part time Streets and Roads Laborer(s).

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MCAVADDY				

ADMINISTRATORS' S REPORT:

ENGINEER' S REPORT

FY2015 NJDOT Municipal Aid Project - Resurfacing of Plymouth Street

We received the permit for the culvert replacement from the NJDEP. We are still awaiting word from The Pinelands Commission to determine if the project can proceed under the County's Memorandum of Agreement with The Commission. Bids were received on October 25, 2017. The low bidder was Kline Construction, Inc. with a bid in the amount of \$333,000.00. We received award concurrence from Atlantic County. Borough Council must now award a contract.

A contract for the resurfacing project was awarded to Arawak Paving Company, Inc. at the May 8, 2017 Borough Council Meeting. The initial Payment Voucher was submitted to the NJDOT for processing. Executed contracts were sent to Arawak. The resurfacing component of the project will proceed once the culvert replacement is complete.

Master Plan Re-Examination

Our office has completed our initial planning review. A meeting is tentatively scheduled for November 10, 2017 with the Mayor to review.

Resurfacing of Forest Grove Road

The Borough received \$196,000.00 in FY2016 NJDOT funding for the resurfacing of Forest Grove Road. The Borough did not receive FY2017 funding. A contract utilizing the FY2016 funds must be awarded by March 24, 2018 to avoid jeopardizing the funding. Our office submitted a revised proposal for this project dated October 9, 2017.

SOLICITOR' S REPORT:

COMMITTEE REPORTS:

- ROADS/RECYCLING..... CHAIRMAN JEFFREY MAROLDA
JOSEPH MANCUSO, GREG MCAVADDY
- ECONOMIC DEVELOPMENT.....CHAIRMAN MATTHEW WALKER
JOSEPH MANCUSO, ROSALIE M. BAKER
- RECREATIONCHAIRWOMAN ROSALIE M. BAKER, JORGE
ALVAREZ, MATTHEW WALKER

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FINANCE.....CHAIRMAN JOSEPH MANCUSO, ROSALIE M. BAKER, MATTHEW WALKER

PUBLIC SAFETY/STREET LIGHTS.....CHAIRMAN JORGE ALVAREZ, GREG MCAVADDY, JEFFREY MAROLDA

BLDGS/GROUNDS/IMPROVEMENTS.....CHAIRMAN GREG MCAVADDY, MATTHEW WALKER, JORGE ALVAREZ

CLERK'S REPORT:

Minutes of the regular meeting of October 23, 2017. If no corrections or additions, entertain a motion to approve M _____ S _____

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

CORRESPONDENCE:

- 1. Our Lady of Blessed Sacrament requesting approval for 2018 Bingo and Raffle Games of Chance.
 M _____ S _____**

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
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2. Discussion of Best Practices Worksheet.

Need motion to file correspondence M _____ S _____

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

UNFINISHED BUSINESS:

NEW BUSINESS:

BILLS PAID AS LISTED: M _____ S _____

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

NEXT MEETING: November 27, 2017

MEETING ADJOURNED: M _____ S _____

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				