

BOROUGH OF BUENA
 REGULAR COUNCIL MEETING
 AGENDA
 MARCH 12, 2018

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MEETING CALLED TO ORDER: P.M.
 MEETING ADJOURNED: P.M.

CALL MEETING TO ORDER: Flag Salute

ROLL CALL OF ATTENDANCE:

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

SUNSHINE LAW: This meeting is being held in compliance with the Open Public Meetings Act and notices of this meeting have been provided, via email, to The Press of Atlantic City, The Daily Journal and The Atlantic County Record on November 16, 2017, as well as having been posted on the bulletin board at Borough Hall.

MAYOR'S REPORT: First order of business.

PUBLIC PORTION OF THE MEETING:
 Anyone wishing to address Mayor and Council only, please step forward and give your name and address for the record.

ORDINANCE NO. 664 NEED MOTION TO OPEN THE PUBLIC HEARING ON:

AN ORDINANCE AMENDING ORDINANCE 635 THE SALARIES AND WAGES RANGES OF MUNICIPAL OFFICIALS AND EMPLOYEES OF THE BOROUGH OF BUENA FOR THE YEAR 2018
 M_____S_____

BE IT ORDAINED by the Council of the Borough of Buena, in the County of Atlantic and State of New Jersey, that the following salary and wage ranges are hereby established for municipal officials and employees in the Borough of Buena,

Mayor	\$ 8,112.00 – \$ 8,800.00
Council	\$ 4,161.00 – \$ 4,525.00
Administrator	\$20,000.00 – \$55,000.00
Municipal Clerk	\$30,000.00 – \$50,000.00
Tax Collector	\$30,000.00 – \$50,000.00
Deputy Municipal Clerk	\$27,000.00 – \$39,000.00
Chief Financial Officer	\$40,000.00 – \$60,000.00

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Qualified Purchasing Agent	\$ 1,000.00 – \$ 5,000.00
Tax Assessor	\$ 7,900.00 – \$10,000.00
Zoning Officer	\$ 4,500.00 – \$ 7,210.00
Enforcement Officer	\$ 6,500.00 – \$ 9,200.00
Construction Code	\$ 1,800.00 – \$ 3,500.00
Building Sub-Code Official	\$ 9,000.00 – \$11,000.00
Plumbing Sub-Code Official	\$ 6,500.00 – \$ 9,500.00
Electrical Sub-Code Official	\$ 6,500.00 – \$ 9,500.00
Fire Sub-Code Official	\$ 1,500.00 – \$ 5,000.00
Fire Official	\$ 4,000.00 – \$ 6,000.00
Occupancy Inspector	\$ 3,000.00 – \$ 4,300.00
Road Supervisor	\$50,000.00 – \$75,000.00
EMS Chief	\$40,000.00 – \$63,672.00
EMS Captain	\$63,673.00 – \$69,000.00
Director Emergency Management	\$490.00 – \$ 550.00
Clerk 1- Full Time	\$25,000.00 – \$29,999.00
Clerk 2 - Full Time	\$30,000.00 – \$39,999.00
Clerk 3 - Full Time	\$40,000.00 – \$52,000.00
Clerk 1 - Part Time	\$ 12.50 – \$ 16.00
Land Use Secretary	\$ 100.00 – \$ 125.00
Land Use Board Chairman	\$ 30.00 – \$ 33.00
Land Use Board Members	\$ 25.00 – \$ 28.00
Senior Part-Time EMS	\$ 14.57 – \$ 17.00
EMS – Part Time	\$ 12.48 – \$ 15.00
Substitute Fire Official	\$ 25.00 – \$ 35.00
Streets & Roads Laborer 1	\$ 16.00 – \$ 19.00
Streets & Roads Laborer 2	\$ 19.01 – \$ 25.00
Streets & Roads Laborer 3	\$ 25.01 - \$ 28.00
Part-Time Road Laborers	\$ 10.00 – \$ 15.00

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	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

DISCUSSION:

NEED MOTION TO CLOSE PUBLIC HEARING:

M _____ S _____

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

ORDINANCE NO. 664 ADOPTED:

M _____ S _____

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

ORDINANCE NO. 665 NEED MOTION TO OPEN THE PUBLIC HEARING ON:

**AN ORDINANCE AMENDING ORDINANCE 593, AS AMENDED,
ARTICLE XXVII, SECTION 35-95 OF THE CODE OF THE
BOROUGH OF BUENA ENTITLED BOROUGH ADMINISTRATOR
M _____ S _____**

WHEREAS, the Council of the Borough of Buena adopted Ordinance 592 creating the position Borough Administrator for the efficient operation of the administration of the Borough of Buena; and

WHEREAS, Borough Council set the hours to be served in the position as not more than 20 hours on average per week; and

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WHEREAS, the duties and obligations of the Borough Administrator have increased and it is clear that the position will require more than 20 hours per week to be effective.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Borough of Buena that Article XXVII, Section 35-95 be deleted in its entirety and replaced as follows:

Section 35-95. The office of the Business Administrator is hereby established pursuant to N.J.S.A. 40A:9-136 et seq. Said position to be a part-time position of not more than a gross number of hours equal to a calculation based upon 20 hours per week times 48 weeks in the calendar year of service. At no time shall the Business Administrator work in excess of 29 hours in any week. The hours shall be flex to be used in the discretion of the Administrator unless otherwise directed by the Mayor, however all flex hours accumulated must be taken within 2 weeks of acquiring the same.

BE IT FURTHER ORDAINED that the Business Administrator shall execute a Memorandum of Agreement setting forth the terms of employment, including the term of office, salary and hours of daily service among other terms.

BE IT FURTHER ORDAINED that any Ordinance or portion thereof that is inconsistent with the terms of this Ordinance shall be repealed to the extent of such inconsistency.

BE IT FURTHER ORDAINED that should any portion of this Ordinance be deemed void by a Court of competent jurisdiction, the balance hereof shall remain in full force and affect.

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

DISCUSSION:

NEED MOTION TO CLOSE PUBLIC HEARING:

M _____ **S** _____

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	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

ORDINANCE 665 ADOPTED:

M _____ S _____

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

RESOLUTION 33-18

A RESOLUTION OF THE BOROUGH OF BUENA, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING PATRICK NEWTON AS POVISIONAL PLUMBING SUB CODE OFFICIAL AND PROVISIONAL FIRE SUB CODE OFFICIAL

M _____ S _____

WHEREAS, Patrick Newton is duly licensed and qualified to sure as Provisional Plumbing Sub Code Official and Provisional Fire Sub Code Official; and

WHEREAS, Patrick Newton has agreed to serve as the Provisional Plumbing Sub Code Official and Provisional Fire Sub Code Official for the Borough of Buena; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Buena, County of Atlantic, State of New Jersey as follows:

1. Patrick Newton is hereby appointed as the Provisional Plumbing Sub Code Official and the Provisional Fire Sub Code Official for the Borough of Buena, effective February 26, 2018.
2. Patrick Newton shall be paid bi-weekly at the annual rate of \$8,000 for the Plumbing Provisional Sub Code Official and \$4,000 for the Provisional Fire Sub Code Official for the Borough of Buena.

A certified copy of this resolution shall be submitted to the New Jersey Department of Community Affairs

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	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

**RESOLUTION 36-18 A RESOLUTION REQUESTING A SIX MONTH EXTENSION FOR
AWARDING THE CONTRACT FOR THE FY2016 NJDOT MUNICIPAL
AID PROJECT FOR THE RESURFACING OF FOREST GROVE ROAD.
M _____ S _____**

WHEREAS, pursuant to the State Aid Agreement for the FY2016 funds for the Resurfacing of Forest Grove Road, the contract must be awarded by March 24, 2018; and

WHEREAS, the Borough Engineer has advised that the contract may not be awarded by that date.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Buena that a six (6) month extension for awarding the contract for the FY2016 State Aid funds for the Resurfacing of Forest Grove Road from March 24, 2018 to September 23, 2018 is hereby requested.

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

**RESOLUTION 37-18 A RESOLUTION AWARDING A CONTRACT FOR SAMPLING AND
ANALYSIS OF MONITORING WELLS AT THE BOROUGH OF BUENA
SANITARY LANDFILL TO EUROFINS QC, IN THE AMOUNT OF
\$11,749.50
M _____ S _____**

WHEREAS, the Road Supervisor has solicited proposals for sampling and analysis of monitoring wells at the Borough of Buena Sanitary Landfill; and

WHEREAS, the lowest responsible proposal received was submitted by Eurofins QC, in the amount of \$11,749.50.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Buena that a contract for laboratory analysis be and the same is hereby awarded to Eurofins QC, in the amount of \$11,749.50.

BE IT FURTHER RESOLVED, that the Mayor and the Clerk be and they are

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hereby authorized to execute a purchase order for the laboratory analysis in the amount of \$11,749.50 upon receipt of certification of funds from the Chief Financial Officer of the Borough of Buena, which shall be attached to this Resolution.

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

**RESOLUTION 38-18 RESOLUTION TO CLOSE THE POLICE TRUST CHECKING
(FORFEITURE) AND ISSUE FUNDS TO THE FRANKLIN TOWNSHIP
POLICE FORFEITURE ACCOUNT
M _____ S _____**

WHEREAS, the Borough of Buena Police Department has been dissolved, the Atlantic County Prosecutor's office requires the Forfeiture account be turned over to the Franklin Township Police Department's Forfeiture account;

WHEREAS, there is an interest balance left in the account of \$.03 which needs to be turned over to the Franklin Township Police Department;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Buena that the Police Trust (Forfeiture) Checking account be closed and the funds (\$.03) from the account be issued to the Franklin Township Police Forfeiture account with the balance as of February 28, 2018.

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

**RESOLUTION 39-18 GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY
COMMISSION'S "Enforcement Guidance on the
Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil
Rights Act of 1964"
M _____ S _____**

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3.	Jill McCrea , Administrator	\$50,000.00
4.	Maryann Coraluzzo , Clerk/Tax Collector	\$81,162.67
5.	Brianna Pace , Deputy Municipal Clerk	\$32,000.00
6.	Cynthia LoGuidice , Chief Financial Officer/QPA	\$52,987.17
7.	Lisa Perella , Tax Assessor	\$ 8,020.99
8.	Valerie Jones , Clerk 2	\$40,000.00
9.	Valerie Jones , Land Use Secretary	\$ 100.00 * per meeting
10.	Edward Castellari Jr , Land Use Chair	\$ 30.00 * per meeting attended
11.	<u>LAND USE MEMBERS</u>	\$ 25.00 * per meeting attended
	David Zappariello	William Nimohay
	Matthew Walker, Sr	Aldo Palmieri
	Kenneth Cheli	Douglas Brunini
	Ronald Francis	Anthony Zorzi
	Joseph D'Alessandro	Keith Bernhardt
12.	John Keenan , Zoning Officer	\$ 5,769.12
13.	Theodore Peters , Dir. Emergency Management	\$ 492.00
14.	Pamela Johnston , Enforcement Officer	\$ 7,461.04
15.	Pamela Johnston , Occupancy Inspector	\$ 3,076.27
16.	Raymond Martilini , Construction Code Official	\$ 1,800.00
17.	Raymond Martilini , Building Code Official	\$ 9,000.00
18.	Patrick Newton , Plumbing Sub Code Official	\$ 8,000.00
19.	Patrick Newton , Fire Sub Code Official	\$ 4,000.00
20.	Joseph Rizzuto , Electrical Sub Code Official	\$ 6,500.00
21.	William Nimohay , Road Supervisor	\$66,743.94
22.	Dale Jones , Clerk 2	\$33,606.41

B. The following employees shall be paid at the hourly rate hereinafter set forth or as otherwise stated:

1.	Michael Rodriguez , Sr Part Time EMS	\$ 14.57
2.	<u>PART TIME EMS</u>	\$ 12.48
	Francis DiNunzio	Kimberly Nelson
	Carlo Drogo	Alyssa Purkins
	Angel Calixto-Gomes	Ronald Roberts
	Devon Hausmann	Justin Rodriguez
	Jamie Hausmann	Laura Sibert
	Brian Hendricks	Jean Stanek
	Francis Hernandez	Jonathan Stewart
	Michael Koh	Brooke Surran
	Morgan Koh	Daniel Sutton
	Brandon Lipschutz	Katelyn Sutton
	Malinda Mangaro	John Torres

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MCAVADDY				

ADMINISTRATORS' S REPORT:

ENGINEER' S REPORT

Replacement of the Plymouth Street Culverts

We are still awaiting word from The Pinelands Commission to determine if the project can proceed under the County's Memorandum of Agreement with The Commission. The contracts for the culvert replacement have been fully executed and an executed copy was sent to the contractor. A pre-construction meeting took place on January 3, 2018. The contractor intends to begin construction once the weather improves.

FY2015 NJDOT Municipal Aid Project - Resurfacing of Plymouth Street

The contracts for the resurfacing have been fully executed and an executed copy was sent to the contractor. A pre-construction meeting took place on January 3, 2018. The resurfacing component of the project will proceed once the culvert replacement is complete.

Master Plan Re-Examination

A meeting was held on February 13, 2018 to discuss the project. A proposed Zoning Map has been prepared for review by the Borough.

Resurfacing of Forest Grove Road

Construction plans are nearing completion.

SOLICITOR' S REPORT:

COMMITTEE REPORTS:

- ROADS/RECYCLING..... CHAIRMAN JEFFREY MAROLDA
JOSEPH MANCUSO, GREG MCAVADDY
- ECONOMIC DEVELOPMENT.....CHAIRMAN MATTHEW WALKER
JOSEPH MANCUSO, ROSALIE M. BAKER
- RECREATIONCHAIRWOMAN ROSALIE M. BAKER, JORGE
ALVAREZ, MATTHEW WALKER
- FINANCE.....CHAIRMAN JOSEPH MANCUSO, ROSALIE M.
BAKER, MATTHEW WALKER
- PUBLIC SAFETY/STREET LIGHTS.....CHAIRMAN JORGE ALVAREZ, GREG
MCAVADDY, JEFFREY MAROLDA
- BLDGS/GROUNDS/IMPROVEMENTS.....CHAIRMAN GREG MCAVADDY,
MATTHEW WALKER, JORGE ALVAREZ

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CLERK'S REPORT:

Minutes of the executive session of February 12, 2018. If no corrections or additions, entertain a motion to approve M _____ S _____

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

Minutes of the regular meeting of February 26, 2018. If no corrections or additions, entertain a motion to approve M _____ S _____

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

CORRESPONDENCE:

1. Our Lady of the Blessed Sacrament request for Bingo License No. BA01-2018 M _____ S _____

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

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**2. Our Lady of the Blessed Sacrament request for Raffle License No.
RA01-2018 M _____ S _____**

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

**3. Our Lady of the Blessed Sacrament request for Raffle License No.
RA02-2018 M _____ S _____**

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

Need motion to file correspondence M _____ S _____

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

UNFINISHED BUSINESS:

NEW BUSINESS:

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BILLS PAID AS LISTED: M _____ S _____

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				

NEXT MEETING: March 26, 2018

MEETING ADJOURNED: M _____ S _____

	AYE:	NAY:	ABSTAIN:	ABSENT:
MAROLDA				
WALKER				
BAKER				
MANCUSO				
ALVAREZ				
MCAVADDY				