

2013 MUNICIPAL DATA SHEET

(MUST ACCOMPANY 2013 BUDGET)

CAP

MUNICIPALITY: BOROUGH OF BUENA

COUNTY: ATLANTIC

<u>Joseph Baruffi</u> Mayor's Name	<u>December 31, 2015</u> Term Expires
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Municipal Officials	
<u>Maryann Coraluzzo</u> Municipal Clerk	<u>7/1/2002</u> Date of Orig. Appt.
<u>Maryann Coraluzzo</u> Tax Collector	<u>C-1157</u> Cert. No.
<u>Nancy Brunini</u> Chief Financial Officer	<u>T-1419</u> Cert. No.
<u>Glen J. Ortman</u> Registered Municipal Accountant	<u>N-0232-0693</u> Cert. No.
<u>Richard Tonetta</u> Municipal Attorney	<u>427</u> Lic. No.

Official Mailing Address of Municipality

BOROUGH HALL
Central Avenue
Minotola, NJ 08341

Fax #: 856-697-0053

Governing Body Members	
Name	Term Expires
<u>David Zappariello</u>	<u>12/31/2015</u>
<u>Rosalie M. Baker</u>	<u>12/31/2015</u>
<u>Frank DeStefano</u>	<u>12/31/2014</u>
<u>Jeffrey Marolda</u>	<u>12/31/2013</u>
<u>Joseph Santagata</u>	<u>12/31/2014</u>
<u>Edward Cugini</u>	<u>12/31/2013</u>

Please attach this to your 2013 Budget and Mail to:

Director, Division of Local Government Services
Department of Community Affairs
P.O. Box 803
Trenton NJ 08625

Division Use Only
Municode: _____
Public Hearing Date: _____

Sheet A

2013 MUNICIPAL BUDGET

Municipal Budget of the BOROUGH of BUENA , County of ATLANTIC for the Fiscal Year 2013.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

 11th day of March , 2013
and that public advertisement will be made in accordance with the provisions of N.J.S. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 11th day of March , 2013

Clerk
 Central Avenue
Address
 Minotola, NJ 08341
Address
 856-697-9393
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 11th day of March , 2013

 Glen J. Ortman 1535 Haven Avenue
Registered Municipal Accountant Address
 Ocean City, NJ 08226 609-399-6333
Address Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S. 40A:4-1 et seq.

Certified by me, this 11th day of March , 2013

Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

(Do not advertise this Certification form)

It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2013 By: _____

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget made part hereof complies with the requirements of law, and approval is given pursuant to N.J.S. 40A:4-79.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2013 By: _____

COMMENTS OR CHANGES REQUIRED AS A CONDITION OF CERTIFICATION OF DIRECTOR OF LOCAL GOVERNMENT SERVICES

The changes or comments which follow must be considered in connection with further action on this budget.

BOROUGH of BUENA, County of ATLANTIC

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the BOROUGH of BUENA, County of ATLANTIC for the Fiscal Year 2013

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2013;

Be it Further Resolved, that said Budget be published in the THE PRESS OF ATLANTIC CITY

in the issue of March 15, 2013

The Governing Body of the BOROUGH of BUENA does hereby approve the following as the Budget for the year 2013:

RECORDED VOTE

(Insert last name)

Ayes

Nays

Abstained

Absent

Notice is hereby given that the Budget and Tax Resolution was approved by the BOROUGH COUNCIL of the BOROUGH of BUENA, County of ATLANTIC, on March 11th, 2012.

A Hearing on the Budget and Tax Resolution will be held at BOROUGH HALL, on April 8th, 2013 at 7:00 o'clock (A.M.) (P.M.) at which time and place objections to said Budget and Tax Resolution for the year 2013 may be presented by taxpayers or other interested persons.

Sheet 2

EXPLANATORY STATEMENT

SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

	YEAR 2013
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)	XXXXXXXXXXXX
1. Appropriations within "CAPS" -	XXXXXXXXXXXX
(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S. 40A:4-45.2)}	3,134,232.61
2. Appropriations excluded from "CAPS" -	XXXXXXXXXXXX
(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S. 40A:4-53.3 as amended)}	585,714.92
(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)	-
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)	3,719,947.53
3. Reserve for Uncollected Taxes (Item M, Sheet 29) Based on Estimate 97.90% Percent of Tax Collections	173,132.99
4. Total General Appropriations (Item 9, Sheet 29)	3,893,080.52
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)	1,268,652.63
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)	XXXXXXXXXXXX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)	2,624,427.89
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)	-
(c) Minimum Library Tax (Item 6(c), Sheet 11)	-

EXPLANATORY STATEMENT - (Continued)

SUMMARY OF 2012 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget	Water Utility	<u>Water & Sewer</u> Utility	Utility
Budget Appropriations - Adopted Budget	3,934,071.20		-	
Budget Appropriations Added by N.J.S. 40A:4-87				
Emergency Appropriations	40,400.00		-	
Total Appropriations	3,974,471.20	-	-	-
Expenditures:				
Paid or Charged (Including Reserve for Uncollected Taxes)	3,875,176.59		-	
Reserved	99,871.46		-	
Unexpended Balances Canceled				
Total Expenditures and Unexpended Balances Canceled	3,975,048.05	-	-	-
Overexpenditures *	576.85	-	-	-

Explanations of Appropriations for
"Other Expenses"

The amounts appropriated under the title of "Other Expenses are for operating costs other than "Salaries & Wages". Some of the items Included in " Other Expenses" are:

Materials, supplies and non-bondable equipment;
Repairs and maintenance of buildings, equipment, roads, etc.;

Contractual services for garbage and trash removal,
fire hydrant service, aid to volunteer fire companies, etc.;

Printing and advertising, utility services, insurance and
many other items essential to the services rendered by
municipal government.

*See Budget Appropriation Items so marked to the right of column "Expended 2011 Reserved."

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

CAP CALCULATION

Total General Appropriations for 2012	3,923,671.00
Cap Base Adjustments:	
Subtotal	3,923,671.00
Exceptions Less:	
Total Other Operations	1,050.00
Total Uniform Construction Code	
Total Interlocal Service Agreement	222,750.00
Total Additional Appropriations	
Total Capital Improvements	25,000.00
Total Debt Service	222,950.00
Transferred to Board of Education	12,496.00
Type I School Debt	
Total Public & Private Programs	95,185.00
Judgements	
Total Deferred Charges	31,069.00
Cash Deficit	
Reserve for Uncollected Taxes	197,016.00
Total Exceptions	807,516.00
Amount on Which CAP is Applied	3,116,155.00
<u>2.0% CAP</u>	62,323.10
Allowable Operating Appropriations before	
Additional Exceptions per (N.J.S.A. 40A:4-45.3)	3,178,478.10

CAP CALCULATION

Allowable Operating Appropriations before	
Additional Exceptions per (N.J.S.A. 40A:4-45.3)	3,178,478.10
Additions:	
New Construction (Assessor Certification)	11,612.51
2011 Cap Bank	41,441.79
2012 Cap Bank	35,840.67
Total Additions	88,894.97
Maximum Appropriations within "CAPS" Sheet 19 @ 2.0%	3,267,373.07
Additional Increase to COLA rate.	1.5%
Amount of Increase allowable.	1.5%
	46,742.33
Maximum Appropriations within "CAPS" Sheet 19 @ 3.5%	3,314,115.40

NOTE:

Sheet 3b

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

- 1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)**
- 2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S & W appears in the regular section and also under "Operation Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)**

**EXPLANATORY STATEMENT
BUDGET MESSAGE - STRUCTURAL BUDGET IMBALANCES**

<i>Revenues at Risk</i>	<i>Non-recurring current year appropriation</i>	<i>Future Year Appropriation Increases</i>	<i>Structural Imbalance Offsets</i>	<p align="center">Line Item. Put "X" in cell to the left that corresponds to the type of imbalance.</p>	Amount	Comment/Explanation
				NONE		

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

NEW JERSEY 2010 LOCAL UNIT LEVY CAP LAW

P.L. 2007, c. 62, effective April 3, 2007, imposes a 4% CAP on the Tax Levy of your Municipality, with certain exception and exclusions. In addition to the all of the exceptions and exclusions the Local Finance Board may approve waivers for certain extraordinary costs identified by the Statute. The voters may also approve increases above the 4% CAP with a vote of at least 60%.

P.L. 2007, c. 62, was amended by P.L. 2008 c. 6 and P.L. 2010 c. 44 (S-29 R1). The last amendment reduces the 4% to 2% and modifies some of the exceptions and exclusions. It also removes the LFB waiver. The voter referendum now requires a vote in excess of only 50% which is reduced from the original 60% in P.L. 2007, c. 62.

SUMMARY LEVY CAP CALCULATION

LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation	2,589,771.55
Less: CY 2011 One Year Waivers	
Less: Prior Year Deferred Charges to Future Taxation Unfunded	(285.00)
Less: Prior Year Deferred Charges: Emergencies	
Less: Prior Year Recycling Tax	
Net Prior Year Tax Levy for Municipal Purpose Tax for CAP Calculation	<u>2,589,486.55</u>
Plus 2% CAP Increase	<u>51,789.73</u>
ADJUSTED TAX LEVY	<u>2,641,276.28</u>
Plus: Assumption of Service/Function	
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS	<u>2,641,276.28</u>

ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS

2,641,276.28

Exclusions:

Allowable Shared Service Agreements Increase	
Allowable Health Insurance Costs Increase	
Allowable Pension Obligations Increases	
Allowable LOSAP Increase	
Allowable Capital Improvements Increase	
Allowable Debt Service and Capital Leases Inc.	
Recycling Tax appropriation	
Deferred Charge to Future Taxation Unfunded	3,450.00
Current Year Deferred Charges: Emergencies	

Add Total Exclusions	<u>3,450.00</u>
Less Cancelled or Unexpended Waivers	-
Less Cancelled or Unexpended Exclusions	2.00

ADJUSTED TAX LEVY

2,644,724.28

Additions:

New Ratables - Increase for new construction	1,369,400	
Prior Year's Local Purpose Tax Rate(per\$100)	<u>0.848</u>	
New Ratable Adjustment to Levy		11,612.51
Amounts approved by Referendum		
Levy CAP Bank - 2011 - Amount Available to Use in 2013		

MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION

2,656,336.79

AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES

2,624,427.89

OVER OR (UNDER) 2% LEVY CAP

(31,908.91)

(must be equal or under for Introduction)

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

SPLIT FUNCTIONS

Streets and Road Maintenance		
Other Expenses		
Inside "CAPS" - Sheet 15(b)	35,000.00	
Outside "CAPS" - Sheet 20	<u>1,050.00</u>	
		<u><u>36,050.00</u></u>
Financial Administration		
Other Expenses		
Inside "CAPS" - Sheet 12	14,000.00	
Outside "CAPS" - Sheet 22	<u>21,100.00</u>	
		<u><u>35,100.00</u></u>

RECAP OF GROUP INSURANCE APPROPRIATION

Following is a recap of the Borough's Employee Group Insurance

Estimated Group Insurance Costs - 2013	453,000.00
Estimated Amounts to be Contributed by Employees for Health Coverage in 2013	<u>18,000.00</u>
Budgeted Group Insurance on Sheet 15	<u><u>435,000.00</u></u>

Instead of receiving Health Benefits, some Borough employees have elected to receive taxable in lieu payments. This amount is budgeted seperately on Sheet 15

Health Benefits Waiver Salaries and Wages	<u><u>\$ 500.00</u></u>
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BUDGET MESSAGE

Analysis of Compensated Absence Liability

Legal basis for benefit
(check applicable items)

Organization/Individuals Eligible for Benefits	Gross Days of Accumulated Absence	Value of Compensated Absence	Approved Labor Agreement	Local Ordinance	Individual Employment Agreements
Emergency Medical Service	-	15,902.44		X	
Police	-	102,986.19	X	X	
Roads	-	54,538.28	X	X	
Office	-	49,897.96		X	
Totals	Days -	\$ 223,324.87			
Total Funds Reserved as of end of 2012:		\$ -			
Total Funds Appropriated in 2013:		\$ -			

Office employees - (Local Ordinance) - All others - Labor Agreement

CURRENT FUND - ANTICIPATED REVENUES

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2013	2012	Cash in 2012
1. Surplus Anticipated	08-101	130,000.00	185,000.00	185,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-102			
Total Surplus Anticipated	08-100	130,000.00	185,000.00	185,000.00
3. Miscellaneous Revenues - Section A: Local Revenues	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Licenses:	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Alcoholic Beverages	08-103	5,000.00	4,400.00	5,349.36
Other	08-104			
Fees and Permits	08-105			
Fines and Costs:	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Municipal Court	08-110	93,000.00	104,000.00	93,281.10
Other	08-109			
Interest and Costs on Taxes	08-112	32,000.00	40,000.00	32,756.66
Interest and Costs on Assessments	08-115			
Parking Meters	08-111			
Interest on Investments and Deposits	08-113	1,700.00	3,200.00	1,711.53
Anticipated Utility Operating Surplus	08-114			
Occupancy and Apartment Registrations	08-115	9,000.00	10,000.00	9,570.00
Fees and Permits for Trash Removal	08-105	2,000.00	3,000.00	2,790.00
Atlantic County-Election Reimbursement	08-116	300.00	2,000.00	300.00
Ambulance Fees	08-122	160,000.00	148,000.00	171,601.02

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2012
		2013	2012	
3. Miscellaneous Revenues - Section A: Local Revenues (continued)				
Cable Television Franchise Fee	08-117	13,256.71	13,203.58	13,203.58
Hotel/Motel Tax	08-118	10,000.00	9,000.00	10,319.94
Lease-Commerce Center	08-119	51,000.00	51,000.00	51,000.00
Buena Gardens - Payments in Lieu of Taxes	08-121	50,000.00	50,000.00	50,000.00
Borough of Buena Housing Authority - Payments in Lieu of Taxes	08-120	11,950.00	10,370.00	12,502.61
Total Section A: Local Revenue	08-001	439,206.71	448,173.58	454,385.80

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2013	2012	Cash in 2012
3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations				
Transitional Aid	09-212			
Consolidated Municipal Property Tax Relief Aid	09-200	41,042.00	49,645.00	49,645.00
Energy Receipts Tax (P.L. 1997, Chapters 162 & 167)	09-202	378,230.00	369,627.00	369,627.00
Total Section B: State Aid Without Offsetting Appropriations	09-001	419,272.00	419,272.00	419,272.00

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2013	2012	Cash in 2012
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees				
Offset with Appropriations (N.J.S. 40A:4-36 and N.J.A.C. 5:23-4.17)				
	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Uniform Construction Code Fees	08-160	45,000.00	40,000.00	51,785.25
Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services:	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Additional Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S. 40A:4-45.3h and N.J.A.C. 5:23-4.17)	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Uniform Construction Code Fees	08-160			
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	45,000.00	40,000.00	51,785.25

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2013	2012	Cash in 2012
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated				
With Prior Written Consent of the Director of Local Government Services - Interlocal				
Municipal Service Agreements Offset With Appropriations:	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Total Section D: Interlocal Municipal Service Agreements Offset With Appropriations	11-001	-	-	-

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2012
		2013	2012	
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations (Continued):	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Total Section F: Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	xxxxxxx 10-001	xxxxxxxxxxx 79,873.92	xxxxxxxxxxx 101,154.07	xxxxxxxxxxx 101,154.07

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2013	2012	Cash in 2012
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated				
With Prior Written Consent of Director of Local Government Services - Other Special				
Items:	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Total Section G: Special Items of General Revenue Anticipated with Prior Written	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Consent of Director of Local Government Services - Other Special Items	08-004	10,300.00	5,700.00	5,361.07

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2013	2012	Cash in 2012
Summary of Revenues	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1. Surplus Anticipated (Sheet 4, #1)	08-101	130,000.00	185,000.00	185,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)	08-102	-	-	-
3. Miscellaneous Revenues:	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Total Section A: Local Revenues	08-001	439,206.71	448,173.58	454,385.80
Total Section B: State Aid Without Offsetting Appropriations	09-001	419,272.00	419,272.00	419,272.00
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	45,000.00	40,000.00	51,785.25
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Interlocal Municipal Service Agreements	11-001	-	-	-
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	08-003	-	-	-
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	10-001	79,873.92	101,154.07	101,154.07
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	08-004	10,300.00	5,700.00	5,361.07
Total Miscellaneous Revenues	13-099	993,652.63	1,014,299.65	1,031,958.19
4. Receipts from Delinquent Taxes	15-499	145,000.00	145,000.00	138,835.01
5. Subtotal General Revenues (Items 1, 2, 3 and 4)	13-199	1,268,652.63	1,344,299.65	1,355,793.20
6. Amount to be Raised by Taxes for Support of Municipal Budget:	XXXXX			
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	2,624,427.89	2,589,771.55	XXXXXXXXXX
b) Addition to Local District School Tax	07-191			XXXXXXXXXX
c) Minimum Library Tax	07-192			XXXXXXXXXX
Total Amount to be Raised by Taxes for Support of Municipal Budget	07-199	2,624,427.89	2,589,771.55	2,594,626.47
7. Total General Revenues	13-299	3,893,080.52	3,934,071.20	3,950,419.67

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(A) Operations - within "CAPS"		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT:							
Mayor and Council	20-110						
Salaries and Wages	20-110-1	31,800.00	31,800.00		31,800.00	31,523.68	276.32
Other Expenses	20-110-2	3,500.00	4,000.00		2,800.00	2,479.72	320.28
Municipal Clerk	20-120						
Salaries and Wages	20-120-1	90,000.00	90,300.00	1,000.00	91,300.00	90,620.77	679.23
Other Expenses	20-120-2	26,000.00	26,000.00		26,000.00	23,134.71	2,865.29
Financial Administration	20-130						
Salaries and Wages	20-130-1	88,500.00	60,500.00		60,500.00	57,624.51	2,875.49
Other Expenses	20-130-2	14,000.00	14,000.00		14,000.00	12,469.53	1,530.47
Audit Services	20-135						
Other Expenses	20-135-2	27,150.00	27,150.00		27,150.00	27,150.00	-
Elections	20-120						
Other Expenses	20-120-2	2,000.00	3,200.00		1,920.00	1,916.04	3.96

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(A) Operations - within "CAPS" - (continued)		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT: (continued)							
Computerized Data Processing	20-140						
Other Expenses	20-140-2	16,500.00	16,500.00		16,500.00	15,372.00	1,128.00
Collection of Taxes	20-145						
Salaries and Wages	20-145-1	22,400.00	19,000.00	1,000.00	20,000.00	19,923.05	76.95
Other Expenses	20-145-2	2,100.00	2,100.00		2,100.00	2,041.79	58.21
Assessment of Taxes	20-150						
Salaries and Wages	20-150-1	27,400.00	25,700.00		25,700.00	25,699.80	0.20
Other Expenses:							
Maintenance of Tax Map	20-150-2	2,000.00	2,000.00		1,000.00	510.00	490.00
Miscellaneous Other Expenses	20-150-2	3,000.00	3,000.00		3,000.00	2,557.59	442.41
Legal Services	20-155						
Salaries and Wages	20-155-1	6,250.00	25,000.00		25,000.00	24,038.50	961.50
Other Expenses	20-155-2	47,000.00	47,700.00	15,000.00	70,700.00	64,117.34	6,582.66

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(A) Operations - within "CAPS" - (continued)		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT: (continued)							
Engineering Services and Costs	20-165						
Other Expenses	20-165-2	17,500.00	15,000.00		15,000.00	14,981.72	18.28
Municipal Court	43-490						
Salaries and Wages	43-490-1	-	20,500.00		20,500.00	20,447.63	52.37
Other Expenses	43-490-2	-	300.00		155.00	154.89	0.11
Public Defender (P.L. 1997, C. 256)	43-495						
Salaries and Wages	43-495-1	-	88.00		88.00	87.70	0.30
Grant Administration	20-130						
Other Expenses	20-130-2	4,000.00	4,000.00		4,000.00	2,400.00	1,600.00
Borough Administration/Purchasing Agent	20-108						
Salaries and Wages	20-108-1	15,000.00		5,000.00	4,374.00	4,057.65	316.35
Other Expenses	20-108-2	2,500.00					

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(A) Operations - within "CAPS" - (continued)		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
LAND USE ADMINISTRATION							
Land Use Board	21-180						
Salaries and Wages	21-180-1	39,000.00	28,200.00		24,800.00	24,348.80	451.20
Other Expenses	21-180-2	3,950.00	2,000.00		2,000.00	1,300.07	699.93
Zoning Board of Adjustment	21-185						
Salaries and Wages	21-185-1	5,600.00	5,750.00		5,750.00	5,599.88	150.12
INSURANCE							
General Liability	23-210-2	44,431.00	46,800.00		46,720.00	46,719.15	0.85
Workers Compensation Insurance	23-215-2	110,112.00	104,000.00		102,805.00	102,801.85	3.15
Employee Group Health	23-220-2	435,000.00	433,553.00		435,053.00	434,795.98	257.02
Disability Insurance	23-210-2	2,000.00	2,000.00		1,100.00	986.44	113.56
Health Benefit Waivers							
Salaries and Wages	23-221-1	500.00	500.00		500.00	500.00	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(A) Operations - within "CAPS" - (continued)		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
PUBLIC SAFETY:							
Director							
Salaries and Wages	25-240-1	32,000.00					-
Police Department	25-240						
Salaries and Wages	25-240-1	686,000.00	710,000.00		725,000.00	688,557.70	36,442.30
Other Expenses	25-240-2	52,300.00	52,300.00		52,300.00	47,962.80	4,337.20
Office of Emergency Management	25-252						
Salaries and Wages	25-252-1	500.00	500.00		500.00	483.00	17.00
Other Expenses	25-252-2	1,000.00	1,000.00		1,000.00	839.61	160.39
Emergency Medical Services	25-135						
Salaries and Wages	25-135-1	145,000.00	124,200.00		137,800.00	136,220.40	1,579.60
Other Expenses	25-135-2	40,000.00	40,000.00		40,000.00	39,709.77	290.23
Uniform Fire Safety Act - Fire Code Official	25-265						
Salaries and Wages	25-265-1	4,075.00	4,156.00		4,156.00	4,074.98	81.02
Other Expenses	25-265-2	100.00	100.00		100.00	-	100.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(A) Operations - within "CAPS" - (continued)		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
PUBLIC WORKS:							
Streets and Road Maintenance	26-290						
Salaries and Wages	26-290-1	167,000.00	159,500.00		156,000.00	155,900.30	99.70
Other Expenses	26-290-2	35,000.00	32,000.00		32,000.00	31,542.10	457.90
Garbage and Trash Removal	26-305						
Other Expenses	26-305-2	245,000.00	251,000.00		234,400.00	232,837.38	1,562.62
Sanitary Landfill	26-305						
Other Expenses	26-305-2	4,000.00	4,000.00		4,000.00	2,055.40	1,944.60
Landfill License	26-305						
Other Expenses	26-305-2	5,000.00	5,000.00		5,000.00	4,941.23	58.77
Buildings and Grounds	26-310						
Salaries and Wages	26-310-1	14,000.00	13,500.00		13,500.00	13,490.79	9.21
Other Expenses	26-310-2	21,000.00	20,000.00		20,000.00	19,782.87	217.13

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(A) Operations - within "CAPS" - (continued)		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
HEALTH AND HUMAN SERVICES:							
Dog Regulation	27-340						
Other Expenses	27-340-2	11,400.00	11,400.00		11,400.00	11,400.00	-
PARKS AND RECREATION:							
Recreation	28-370						
Other Expenses	28-370-2	2,500.00	2,500.00		2,500.00	2,500.00	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(A) Operations - within "CAPS" - (continued)		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
Uniform Construction Code - Appropriations	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
State Uniform Construction Code							
Construction Official	22-195						
Salaries and Wages	22-195-1	13,700.00	13,200.00		13,200.00	13,199.45	0.55
Other Expenses	22-195-2	3,000.00	3,000.00		3,000.00	1,686.51	1,313.49
Sub - Code Official	22-195						
Salaries and Wages:							
Occupancy Inspector	22-195-1	2,856.00	2,911.00		2,911.00	2,856.10	54.90
Building Inspector	22-195-1	10,000.00	10,200.00		10,200.00	9,807.81	392.19
Plumbing Inspector	22-195-1	7,110.00	7,252.00		7,252.00	7,109.96	142.04
Electrical Inspector	22-195-1	7,110.00	7,252.00		7,252.00	7,209.96	42.04
Fire Prevention Official	22-195-1	3,500.00	3,570.00		3,570.00	3,500.12	69.88
Enforcement Official	22-195-1	7,278.00	7,424.00		7,424.00	6,158.24	1,265.76
Other Expenses:							
Faciltiy Costs	22-195-2	10,000.00	8,000.00		8,000.00	8,000.00	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS" - (continued)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(2) STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution to:							
Public Employees' Retirement System	36-471	76,401.00	82,850.00		82,850.00	82,850.00	-
Social Security System (O.A.S.I.)	36-472	113,000.00	108,000.00		112,666.00	113,244.61	*
Consolidated Police & Fireman's Pension Fund	36-474						
Police and Firemen's Retirement System of NJ	36-475	139,931.00	159,183.00		159,183.00	154,921.25	4,261.75
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225	7,500.00	7,500.00		7,500.00	6,904.85	595.15
Defined Contribution Retirement Plan (DCRP)	36-477	200.00	300.00		300.00	151.51	148.49
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	34-209	337,610.61	360,849.00	-	365,515.00	361,088.22	5,005.39
(G) Cash Deficit of Preceding Year	46-855						
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-299	3,134,232.61	3,116,155.00	22,000.00	3,138,095.00	3,038,802.15	99,871.46

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(A) Operations - Excluded from "CAPS"		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
Insurance (N.J.S.A. 40A:4-45.3(00))		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Employee Group Health	23-220-2				-		-
NJPDES/Stormwater (40A:4-45.3)cc)							
Streets and Roads Maintenance	26-510						
Other Expenses	26-510-2	1,050.00	1,050.00		1,050.00	1,050.00	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(A) Operations - Excluded from "CAPS"		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
Total Other Operations - Excluded from "CAPS"	34-300	1,050.00	1,050.00	-	1,050.00	1,050.00	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(A) Operations - Excluded from "CAPS"		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
Interlocal Municipal Service Agreements	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Gloucester County							
Police and Fire Communications	42-250						
Other Expenses	42-250-2	131,980.00	128,750.00		128,750.00	128,750.00	-
Borough of Buena MUA							
Financial Administration	20-130						
Other Expenses	20-130-2	21,100.00	19,000.00		19,000.00	19,000.00	-
Township of Franklin							
Municipal Court	43-490						
Other Expenses	43-490-2	77,500.00	75,000.00		75,000.00	75,000.00	-
Total Interlocal Municipal Service Agreements	42-999	230,580.00	222,750.00	-	222,750.00	222,750.00	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(A) Operations - Excluded from "CAPS"		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues							
SFSP - Fire District Payment	25-265	1,567.00	1,567.00		1,567.00	1,567.00	-
Atlantic County Joint Insurance Fund - Safety Award	40-710	1,000.00	1,125.00		1,125.00	1,125.00	-
Police Body Armor Grant	41-712	1,725.92	1,352.07		1,352.07	1,352.07	-
EUDL Grant - (Underage Drinking)	41-746		4,800.00		4,800.00	4,800.00	-
Clean Communities Program	41-770		9,130.00		9,130.00	9,130.00	-
Municipal Alliance Program - Local Share	41-703	1,933.00	2,864.00		2,864.00	2,864.00	-
Impaired Driving - 2012	41-709		4,400.00		4,400.00	4,400.00	-
Distracted Driving - 2012	41-711		2,000.00		2,000.00	2,000.00	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(C) Capital Improvements - Excluded from "CAPS"		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
Down Payments on Improvements	44-902			18,400.00	18,400.00	18,400.00	-
Capital Improvement Fund	44-901	10,000.00	25,000.00	xxxxxxxxxx	25,000.00	25,000.00	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(C) Capital Improvements - Excluded from "CAPS"		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
New Jersey DOT Trust Fund Authority Act	41-865				-		-
					-		-
					-		-
Total Capital Improvements Excluded from "CAPS"	44-999	10,000.00	25,000.00	18,400.00	43,400.00	43,400.00	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(D) Municipal Debt Service - Excluded from "CAPS"		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
Payment of Bond Principal	45-920	150,000.00	155,000.00		155,000.00	155,000.00	XXXXXXXXXX
Payment of Bond Anticipation Notes and Capital Notes	45-925	42,000.00	42,000.00		42,000.00	42,000.00	XXXXXXXXXX
Interest on Bonds	45-930	6,000.00	12,200.00		12,200.00	12,200.00	XXXXXXXXXX
Interest on Notes	45-935	6,300.00	8,900.00		8,960.00	8,959.63	XXXXXXXXXX
Green Trust Loan Program:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Loan Repayments for Principal and Interest	45-940	-	4,850.00		4,850.00	4,848.61	XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
Capital Lease Obligations Approved Prior to 7/1/2007							XXXXXXXXXX
Principal	45-941						XXXXXXXXXX
Interest	45-941						XXXXXXXXXX
Capital Lease Obligations Approved After 7/1/2007							XXXXXXXXXX
Principal	45-941						XXXXXXXXXX
Interest	45-941						XXXXXXXXXX
Total Municipal Debt Service Excluded from "CAPS"	45-999	204,300.00	222,950.00	-	223,010.00	223,008.24	XXXXXXXXXX

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(E) Deferred Charges - Municipal - Excluded from "CAPS"		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
(1) DEFERRED CHARGES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	46-870	40,400.00	30,784.00	XXXXXXXXXX	30,784.00	30,784.00	XXXXXXXXXX
Special Emergency Authorization - 5 Years (N.J.S. 40A:4-55)	46-875			XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 3 Years (N.J.S. 40A:4-55.1 & 40A:4-55.13)	46-871			XXXXXXXXXX			XXXXXXXXXX
Deferred Charges to Future Taxation - Unfunded				XXXXXXXXXX			XXXXXXXXXX
Ordinance 566	46-872	-	262.55	XXXXXXXXXX	262.55	262.55	XXXXXXXXXX
Ordinance 582	46-873	-	22.80	XXXXXXXXXX	22.80	22.80	XXXXXXXXXX
Ordinance 521	46-874	3,450.00		XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
Total Deferred Charges - Municipal - Excluded from "CAPS"	46-999	43,850.00	31,069.35	XXXXXXXXXX	31,069.35	31,069.35	XXXXXXXXXX
(F) Judgements (N.J.S.A. 40A:4-45.3cc)	37-480						
(N) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	12,561.00	12,496.00	XXXXXXXXXX	12,496.00	12,496.00	XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
(G) With Prior Consent of Local Finance Board: Cash Deficit of Preceding Year	46-885			XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	34-309	585,714.92	620,900.42	18,400.00	639,360.42	639,358.66	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
For Local District School Purposes - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(I) Type 1 District School Debt Service	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment of Bond Principal	48-920				-		XXXXXXXXXX
Payment of Bond Anticipation Notes	48-925						XXXXXXXXXX
Interest on Bonds	48-930				-		XXXXXXXXXX
Interest on Notes	48-935						XXXXXXXXXX
					-		XXXXXXXXXX
							XXXXXXXXXX
Total of Type 1 District School Debt Service - Excluded from "CAPS"	48-999	-	-	-	-	-	XXXXXXXXXX
(J) Deferred Charges and Statutory Expenditures - Local School - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations - Schools	29-406			XXXXXXXXXX			XXXXXXXXXX
Capital Project for Land, Building or Equipment N.J.S. 18A:22-20	29-407						XXXXXXXXXX
Total Deferred Charges and Statutory Expenditures - Local School - Excluded from "CAPS"	29-409	-	-	-	-	-	XXXXXXXXXX
(K) Total Municipal Appropriations for Local District School Purposes {Items (I) and (J) - Excluded from "CAPS"	29-410	-	-	-	-	-	XXXXXXXXXX
(O) Total General Appropriations - Excluded from "CAPS"	34-399	585,714.92	620,900.42	18,400.00	639,360.42	639,358.66	-
(L) Subtotal General Appropriations {Items (H-1) and (O)}	34-400	3,719,947.53	3,737,055.42	40,400.00	3,777,455.42	3,678,160.81	99,871.46
(M) Reserve for Uncollected Taxes	50-899	173,132.99	197,015.78	XXXXXXXXXX	197,015.78	197,015.78	XXXXXXXXXX
9. Total General Appropriations	34-499	3,893,080.52	3,934,071.20	40,400.00	3,974,471.20	3,875,176.59	99,871.46

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
Summary of Appropriations		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations: (a & b) Within "CAPS - Including Contingent	34-299	3,134,232.61	3,116,155.00	22,000.00	3,138,095.00	3,038,802.15	99,871.46
	XXXXXX						
(a) Operations - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Other Operations	34-300	1,050.00	1,050.00	-	1,050.00	1,050.00	-
Uniform Construction Code	22-999	-	-	-	-	-	-
Interlocal Municipal Service Agreements	42-999	230,580.00	222,750.00	-	222,750.00	222,750.00	-
Additional Appropriations Offset by Revenues	34-303	-	-	-	-	-	-
Public & Private Programs Offset by Revenues	40-999	83,373.92	105,585.07	-	105,585.07	105,585.07	-
Total Operations Excluded from "CAPS"	34-305	315,003.92	329,385.07	-	329,385.07	329,385.07	-
(C) Capital Improvements	44-999	10,000.00	25,000.00	18,400.00	43,400.00	43,400.00	-
(D) Municipal Debt Service	45-999	204,300.00	222,950.00	-	223,010.00	223,008.24	XXXXXXXXXX
(E) Deferred Charges - Excluded from "CAPS"	46-999	43,850.00	31,069.35	XXXXXXXXXX	31,069.35	31,069.35	XXXXXXXXXX
(F) Judgments	37-480	-	-	-	-	-	-
(G) Cash Deficit - With Prior Consent of LFB	46-885	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(K) Local District School Purposes	29-410	-	-	-	-	-	XXXXXXXXXX
(N) Transferred to Board of Education	29-405	12,561.00	12,496.00	XXXXXXXXXX	12,496.00	12,496.00	XXXXXXXXXX
(M) Reserve for Uncollected Taxes	50-899	173,132.99	197,015.78	XXXXXXXXXX	197,015.78	197,015.78	XXXXXXXXXX
Total General Appropriations	34-499	3,893,080.52	3,934,071.20	40,400.00	3,974,471.20	3,875,176.59	99,871.46

DEDICATED WATER UTILITY BUDGET - (continued)

* Note: Use sheet 32 for Water Utility only.

11. APPROPRIATIONS FOR WATER UTILITY	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501						
Other Expenses	55-502						
Capital Improvements:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Down Payments on Improvements	55-510						
Capital Improvement Fund	55-511			XXXXXXXXXX			
Capital Outlay	55-512						
Debt Service:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment on Bond Principal	55-520						XXXXXXXXXX
Payment on Bond Anticipation Notes & Capital Notes	55-521						XXXXXXXXXX
Interest on Bonds	55-522						XXXXXXXXXX
Interest on Notes	55-523						XXXXXXXXXX
							XXXXXXXXXX

DEDICATED WATER UTILITY BUDGET - (continued)

* Note: Use sheet 33 for Water Utility only.

11. APPROPRIATIONS FOR WATER UTILITY	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
Deferred Charges and Statutory Expenditures:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
DEFERRED CHARGES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	55-530			XXXXXXXXXX			
				XXXXXXXXXX			
				XXXXXXXXXX			
				XXXXXXXXXX			
STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution To:							
Public Employee's Retirement System	55-540						
Social Security System (O.A.S.I.)	55-541						
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. Seq.)	55-542						
Judgements	55-531						
Deficit in Operations in Prior Years	55-532			XXXXXXXXXX			XXXXXXXXXX
Surplus (General Budget)	55-545			XXXXXXXXXX			XXXXXXXXXX
TOTAL WATER UTILITY APPROPRIATIONS	55-599	-	-	-	-	-	-

DEDICATED

UTILITY BUDGET

10. DEDICATED REVENUES FROM WATER & SEWER UTILITY	FCOA	Anticipated		Realized in
		2013	2012	Cash in 2012
Operating Surplus Anticipated	08-501			
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-502			
Total Operating Surplus Anticipated	08-500	-	-	-
Special Items of General Revenues Anticipated with Prior Written Consent of Director of Local Government Services	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Utility Capital Surplus	08-515			
Deficit (General Budget)	08-549			
Total Utility Revenues	08-599	-	-	-

Use a separate set of sheets for each separate Utility.

DEDICATED

UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR WATER & SEWER UTILITY	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501				-		-
Other Expenses	55-502				-		-
Capital Improvements:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Down Payments on Improvements	55-510						
Capital Improvement Fund	55-511			XXXXXXXXXX			
Capital Outlay	55-512						-
Debt Service:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment on Bond Principal	55-520				-		XXXXXXXXXX
Payment on Bond Anticipation Notes & Capital Notes	55-521						XXXXXXXXXX
Interest on Bonds	55-522				-		XXXXXXXXXX
Interest on Notes	55-523				-		XXXXXXXXXX
					-		
					-		XXXXXXXXXX

DEDICATED

UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR WATER & SEWER UTILITY	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
Deferred Charges and Statutory Expenditures:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
DEFERRED CHARGES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	55-530			XXXXXXXXXX	-		-
				XXXXXXXXXX			
	55-531			XXXXXXXXXX	-		-
				XXXXXXXXXX			
				XXXXXXXXXX			
				XXXXXXXXXX			
STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution To:							
Public Employees" Retirement System	55-540						
Social Security System (O.A.S.I.)	55-541				-		-
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. Seq.)	55-542				-		-
Judgements	55-531						
Deficits in Operations in Prior Years	55-532			XXXXXXXXXX			XXXXXXXXXX
Surplus (General Budget)	55-545			XXXXXXXXXX			XXXXXXXXXX
TOTAL UTILITY APPROPRIATIONS	55-599	-	-	-	-	-	-

DEDICATED ASSESSMENT BUDGET

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2012
		2013	2012	
Assessment Cash	51-101			
Deficit (General Budget)	51-885			
Total Assessment Revenues	51-899			
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2012 Paid or Charged
		2013	2012	
Payment of Bond Principal	51-920			
Payment of Bond Anticipation Notes	51-925			
Total Assessment Appropriations	51-999			

DEDICATED WATER UTILITY ASSESSMENT BUDGET

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2012
		2013	2012	
Assessment Cash	52-101			
Deficit (Water Utility Budget)	52-885			
Total Water Utility Assessment Revenues	52-899			
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2012 Paid or Charged
		2013	2012	
Payment of Bond Principal	52-920			
Payment of Bond Anticipation Notes	52-925			
Total Water Utility Assessment Appropriations	52-999			

DEDICATED ASSESSMENT BUDGET _____ UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2012
		2013	2012	
Assessment Cash	53-101			
Deficit (_____ Utility Budget)	53-885			
Total _____ Utility Assessment Revenues	53-899			
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2012 Paid or Charged
		2013	2012	
Payment of Bond Principal	53-920			
Payment of Bond Anticipation Notes	53-925			
Total _____ Utility Assessment Appropriations	53-999			

Dedication by Rider - (N.J.S. 40A: 4-39) "The dedicated revenues anticipated during the year 2013 from Animal Control, State or Federal Aid for Maintenance of Libraries, Bequest, Escheat; Construction Code Fees Due Hackensak Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Code Act; Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income: _____ Small Cities Revolving Loan Fund;

Recycling Program (PL 1981 c 278 amended by PL 1987, c102); Board of Recreation Commission (NJSA 40:12-1 et seq.); Disposal of Forfeited Property (PL 1986, c135);

Municipal Public Defender Law (PL 1997, c256); Developers Fees - Housing Trust Funds (PL 1985, c 222-NJAC 5:92-181); Uniform Fire Safety Act - Penalty Moneys

are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement."

(Insert additional, appropriate titles in space above when applicable, if resolution for rider has been approved by the Director)

APPENDIX TO BUDGET STATEMENT

CURRENT FUND BALANCE SHEET - DECEMBER 31, 2012

ASSETS		
Cash and Investments	1110100	557,751.82
Due from State of N.J.(c. 20, P.L. 1961)	1111000	
Federal and State Grants Receivable	1110200	176,218.72
Receivables with Offsetting Reserves:	XXXXXX	
Taxes Receivable	1110300	160,316.68
Tax Title Lien Receivable	1110400	7,953.58
Property Acquired by Tax Title Lien Liquidation	1110500	258,600.00
Other Receivables	1110600	29,517.81
Deferred Charges Required to be in 2013 Budget	1110700	40,978.61
Deferred Charges Required to be in Budgets Subsequent to 2013	1110800	
Total Assets	1110900	1,231,337.22
LIABILITIES, RESERVES AND SURPLUS		
*Cash Liabilities	2110100	509,680.04
Reserves for Receivables	2110200	456,388.07
Surplus	2110300	265,269.11
Total Liabilities, Reserves and Surplus		1,231,337.22

School Tax Levy Unpaid	2220100	
Less: School Tax Deferred	2220200	-
*Balance Included in Above "Cash Liabilities"	2220300	-

(Important: This appendix must be Included in advertisement of Budget.)

COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND CHANGE IN CURRENT SURPLUS

		YEAR 2012	YEAR 2011
Surplus Balance, January 1st	2310100	367,136.16	283,555.57
CURRENT REVENUE ON A CASH BASIS:			
Current Taxes: *(Percentage Collected 2012 98%, 2011 98%)	2310200	7,836,773.86	7,485,083.07
Delinquent Taxes	2310300	138,835.01	239,957.29
Other Revenues and Additions to Income	2310400	1,141,107.08	1,125,266.94
Total Funds	2310500	9,483,852.11	9,133,862.87
EXPENDITURES AND TAX REQUIREMENTS:			
Municipal Appropriations	2310600	3,778,032.27	3,637,677.77
School Taxes (Including Local and Regional)	2310700	4,017,573.45	3,805,809.13
County Taxes (Including Added Tax Amounts)	2310800	1,116,031.72	1,087,864.44
Special District Taxes	2310900	305,558.00	303,228.00
Other Expenditures and Deductions from Income	2311000	42,366.17	25,947.37
Total Expenditures and Tax Requirements	2311100	9,259,561.61	8,860,526.71
Less: Expenditures to be Raised by Future Taxes	2311200	40,978.61	93,800.00
Total Adjusted Expenditures and Tax Requirements	2311300	9,218,583.00	8,766,726.71
Surplus Balance - December 31st	2311400	265,269.11	367,136.16

*Nearest even percentage may be used

Proposed Use of Current Fund Surplus in 2012 Budget

Surplus Balance December 31, 2011	2311500	265,269.11
Current Surplus Anticipated in 2012 Budget	2311600	130,000.00
Surplus Balance Remaining	2311700	135,269.11

2013
CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.
If no Capital Budget is included, check the reason why:

- Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line items and Down Payments on Improvements.
- No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi-year list of planned capital projects, including the current year.
Check appropriate box for number of years covered, including current year:

- 3 years. (Population under 10,000)
- 6 years. (Over 10,000 and all county governments)
- ____ years. (Exceeding minimum time period)
- Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM

Empty rectangular box for narrative content.

**CAPITAL BUDGET (Current Year Action)
2013**

Local Unit **BOROUGH OF BUENA**

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2013					6 TO BE FUNDED IN FUTURE YEARS
				5a 2013 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
					-			-	
					-			-	
					-			-	
TOTAL - ALL PROJECTS		-	-	-	-	-	-	-	-

**3 YEAR CAPITAL PROGRAM - 2013 to 2015
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS**

Local Unit BOROUGH OF BUENA

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR					
				5a 2013	5b 2014	5c 2015	5d 2016	5e 2017	5f 2018
TOTAL - ALL PROJECTS		-	-	-	-	-	-	-	-

**3 YEAR CAPITAL PROGRAM - 2013 to 2015
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Local Unit BOROUGH OF BUENA

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - in - Aid and Other Funds	BONDS AND NOTES			
		3a Current Year 2013	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School
				-			-			
				-			-			
				-			-			
							-			
TOTAL - ALL PROJECTS	-	-	-	-	-	-	-	-	-	-

SECTION 2 - UPON ADOPTION FOR YEAR 2013

(Only to be Included in the Budget as Finally Adopted)

RESOLUTION

Be it Resolved by the **BOROUGH COUNCIL** of the **BOROUGH**
of **BUENA** , County of **ATLANTIC** that the budget hereinbefore set forth is hereby
adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 2,624,427.89 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in
Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of
the following summary of general revenues and appropriations.
- (d) \$ - (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Item 5 below Minimum Library Levy (R.S. 40:54-8 et seq.)

RECORDED VOTE
(Insert last name)

Ayes

Nays

Abstained

Absent

SUMMARY OF REVENUES

1. General Revenues			
Surplus Anticipated	08-100	\$	130,000.00
Miscellaneous Revenues Anticipated	13-099	\$	993,652.63
Receipts from Delinquent Taxes	15-499	\$	145,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)			
	07-190	\$	2,624,427.89
3. AMOUNT TO BE RAISED BY TAXATION FOR <u>SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY</u> :			
Item 6, Sheet 42	07-195		
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191		
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY			\$ -
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR <u>SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY</u> :			
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191	\$	-
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY			
	07-192		
Total Revenues			\$ 3,893,080.52

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:	XXXXXX	XXXXXXXXXXXXXXXXXX
Within "CAPS"	XXXXXX	XXXXXXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 2,796,622.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 337,610.61
(g) Cash Deficit	46-885	\$ -
Excluded from "CAPS"	XXXXXX	XXXXXXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 315,003.92
(c) Capital Improvements	44-999	\$ 10,000.00
(d) Municipal Debt Service	45-999	\$ 204,300.00
(e) Deferred Charges - Municipal	46-999	\$ 43,850.00
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S. 40:48-17.1 & 17.3)	29-405	\$ 12,561.00
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes	50-899	\$ 173,132.99
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S. 40A:4-13)	07-195	
Total Appropriations	34-499	\$ 3,893,080.52

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 8th day of April, 2013. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2013 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 8th day of "April", 2013, _____, Clerk
Signature

MUNICIPALITY BOROUGH OF BUENA OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2012	APPROPRIATIONS	FCOA	Appropriated		Expended 2012	
		2013	2012				for 2013	for 2012	Paid or Charged	Reserved
Amount to be Raised By Taxation	54-190				Development of Lands for Recreation and Conservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
					Salaries & Wages	54-385-1				-
Interest Income	54-113				Other Expenses	54-385-2				
					Maintenance of Lands for Recreation and Conservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Reserve Funds:					Salaries & Wages	54-375-1				
					Other Expenses	54-372-2				
					Historic Preservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
					Salaries & Wages	54-176-1				
					Other Expenses	54-176-2				
					Acquisition of Lands for Recreation and Conservation	54-915-2				
Total Trust Fund Revenues:	54-299	-	-	-	Acquisition of Farmland	54-916-2				
Summary of Program					Down Payments on Improvements	54-902-2				
					Debt Service:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Year Referendum Passed/Implemented:			(Date)		Payment of Bond Principal	54-920-2				XXXXXXXXXX
Rate Assessed:	\$				Payment of Bond Anticipation Notes and Capital Notes	54-925-2				XXXXXXXXXX
Total Tax Collected to date:	\$				Interest on Bonds	54-930-2				XXXXXXXXXX
Total Expended to date:	\$				Interest on Notes	54-935-2				XXXXXXXXXX
Total Acreage Preserved to date:			(Acres)		Reserve for Future Use	54-950-2				
Recreation land preserved in 2012:			(Acres)		Total Trust Fund Appropriations:	54-499				
Farmland preserved in 2012:			(Acres)							

**Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: **BOROUGH OF BUENA**

Year Ending: December 31, 2012

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

1.

2.

3.

4.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here and certify below.

Date

Clerk of the Governing Body